

MDTP Remote Testing Policy and Use Agreement

During the COVID-19 Coronavirus pandemic, MDTP wishes to support educators engaging in remote and distance learning by offering the following online options for testing on the MDTP Diagnostic (Readiness) online testing platform:

- [Assessments of Preparedness Tests](#) for Grades Six, Seven, and Eight
- [Readiness Tests](#) for courses in Algebra 1/Integrated Math 1 through Calculus

Note: The [9th Grade Assessments](#) located on the MDTP Assessment Platform are not available during school closures since these assessments require being proctored in a face-to-face environment.

Educators wishing to administer the approved MDTP tests must agree to the following testing protocols.

Relay the Purpose of MDTP Diagnostic Testing to All Stakeholders

- MDTP grade-level and course-level diagnostic assessments are designed to measure students' mathematical preparation in foundational topics of the course students are entering, and/or to inform students' preparation for the mathematical content in the courses to which they will be promoted.
- The diagnostic results should be *used formatively* to understand students' strengths and areas of unfinished learning, *inform instruction and potential interventions, inform next-course readiness, measure program growth, and identify appropriate professional learning.*
- MDTP grade-level and course-level diagnostic assessments are not comprehensive and should not be used as a final or unit exam.

Adhere to MDTP Guidelines for Appropriate Use

- MDTP strongly requests that all remote testing is monitored by the assigned teacher of the students who are remote testing.
- MDTP requests that when possible, certified educators conduct a virtual session in Zoom, Google Hangouts, or any analogous platform where they can proctor the online testing sessions. During these sessions, proctors may monitor student access and answer students' questions as they arise during testing.
- **If MDTP results are used to inform next-course enrollment, they must be used as one of multiple measures.**
- When MDTP tests are taken remotely, the validity and reliability of the measure may be compromised. Therefore, MDTP results should always be used as one of multiple measures to inform next-course enrollment,
- Schools and Districts using MDTP must work directly with students and parents regarding their purpose and use of MDTP assessments. MDTP does not share testing data or information with parents or students. All parent queries must be directed to the school and/or district.
- Student login issues must be addressed by the teacher, school, and/or district first. Testing issues that teachers cannot troubleshoot should be sent via email to their [MDTP Regional Sites](#) and "cc" mdtp@ucsd.edu. Please note that all MDTP Regional staff are working remotely.
- Each student who takes an MDTP test should be provided with a report with the student's score and progress on critical topics. During remote testing, schools should provide avenues for students to receive their individual PDF printouts.

Adhere to the Copyright for All MDTP Tests and Relay to All Stakeholders

- All MDTP tests are copyrighted material and no portion of the test shall be saved on a personal device (copied, screen captured, photographed, etc.), copied, shared, reproduced, or disseminated, or modified without written consent from MDTP.
- Any act described above of MDTP tests is prohibited.
- MDTP will seek full legal action for any unauthorized reproduction, dissemination, or modification of MDTP copyrighted materials.
- Teachers, schools, and districts should relay the MDTP copyright policy to students and parents prior to remote testing.

Agree to Duration of Remote Testing

- MDTP permits remote testing access starting on March 30, 2020 for the tests stated above. MDTP does not permit remote testing once California school closures are lifted.
- Teachers, schools, and districts ***must end remote testing when students return to face-to-face instruction.***

Understand Online Platform Availability

- The MDTP online testing platform is only available for testing between the times of 7 a.m. and 5:30 p.m.
- Students who try to enter a test outside of the testing availability will receive an error notice.
- Educators should relay to students that remote testing must occur between 7 a.m. and 5:30 p.m.
- Students may resume testing on multiple days when faculty reopens a test (see tutorial on [Reopening a Test](#)).

Understand Connection Issues May Take Place

- Students must have access to a stable Internet connection throughout the duration of testing. MDTP cannot guarantee remote testing will be functional for all students.
- Visit [MDTP Online Testing System Requirements](#) to learn more.

Contact MDTP for Support

- MDTP is grant supported by the CSU and UC university systems with all MDTP regional offices reside within a CSU or UC school. Currently, all CSU and UC campuses are open for remote learning; however, the staff is required to work off campus. As a result:
 - MDTP is not responding to phone calls.
 - MDTP will respond to all email messages.
 - MDTP will not be able to send or score paper testing.
- Educators conducting remote testing should email their [MDTP Regional Sites](#) if they have questions, need access, or need assistance. Please “cc” the MDTP Director’s Office at mdtp@ucsd.edu for best assistance.
- MDTP will provide virtual assistance and training via Zoom as needed. Please email your [MDTP Regional Site](#) to schedule a virtual meeting.